



We at Outcomes-Won acknowledge and thank our friends at CoAbility for permission via (CEO Jenine Ellis), to promote the usage of their 'Easy English', documents.

CoAbility

Easy English

Privacy and Confidentiality

This information was correct at the time of printing.



If you are hearing/speech impaired, you can communicate with us by calling the National Relay Service (NRS) on 133 677.



If you need help to talk to us in your language, call the Translating and Interpreting Service (TIS) on 131 450 (9am-5pm).

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Privacy and Confidentiality



This information is written in an easy to read way.



We use pictures to explain some ideas.



You can ask for help to read this information.



A family member, friend
or support person may
be able to help you.

What Privacy and Confidentiality means to us?



Respecting your rights to privacy and dignity.



Protecting your legal and human rights.



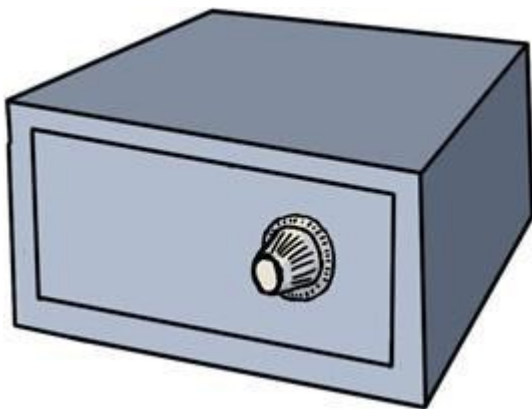
Keeping your personal
information
confidential, safe and
secure.

How will we do this?

We will:



Place **you** at the **centre** of your support planning and review process



Keep all information about you **private** and **confidential**.



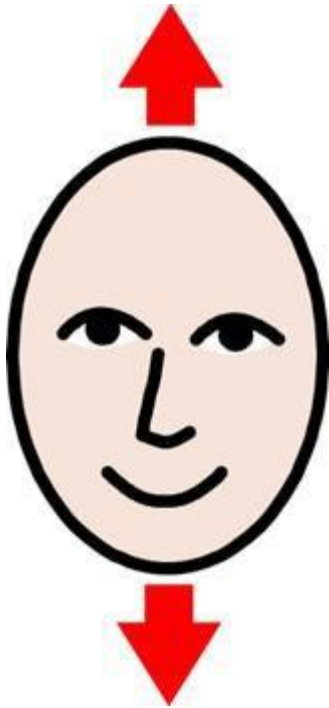
Tell you the type of information we will keep on file about you.



Ask you if you are happy for us to keep this information about you.



Abide by the law by to protect your privacy.

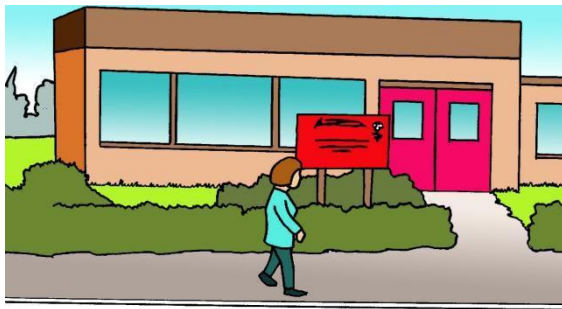


Will not share
information about you
without your **consent**.



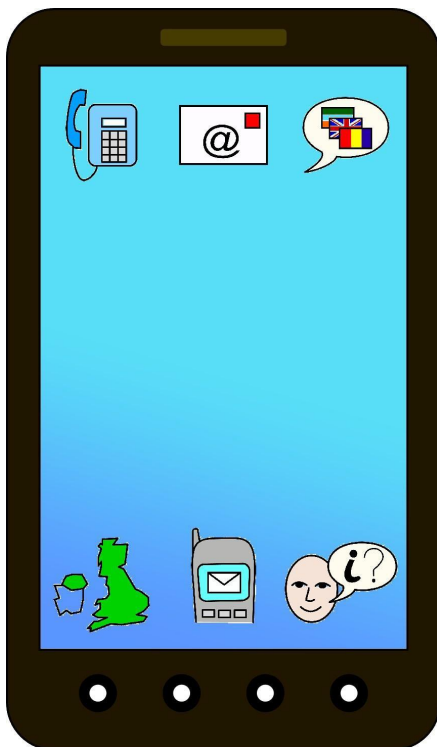
Work with you and/or
your chosen guardian to
make sure that you are
happy with the types of
supports you are
receiving.

Outcomes-Won Contact Details



You can post communications to:

**Po Box 79, Ararat
3377**



You can call us on:

0491-760-663

You can visit our website:

www.outcomes-won.com.au